



**CLARENCE HIGH SCHOOL, BENGALURU – 560 005**  
**CLARENCE INTEGRATED CURRICULUM CIC [NIOS SYLLABUS] CLASS CIC 9 & CIC 11**  
**FOR THE ACADEMIC YEAR 2025-2026**



Application Forms for admission will be available ONLINE from February 15, 2025.

1. Please note that the NIOS syllabus for Secondary (Class 9 CIC) and Senior Secondary (Class 11 CIC) are offered. The Streams/Subjects offered at CIC along with the Electives are tabulated below.

a.	Class 9 (Science)	English, Painting, Social Science, Data Entry Operations, Science & Technology and Mathematics/Home Science
b.	Class 9 (Non-Science)	English, Painting, Social Science, Data Entry Operations, Business Studies and Accountancy/Home Science
c.	Class 11 (Science)	English, Physics, Chemistry, Biology <b>Elective 1: Painting/Psychology</b> <b>Vocational Skill: Catering Management/Data Entry Operations</b>
d.	Class 11 (Non-Science)	English, Mass Communication, Business Studies <b>Elective 1: Painting/Psychology</b> <b>Elective 2: Accountancy/Sociology</b> <b>Vocational Skill: Catering Management/Data Entry Operations</b>

**2. Eligibility Criteria:**

	Class	Education	Age
a.	CIC Class 11	Pass Certificate of Class 10 with a minimum of 40 percent marks in English and best 4 subjects	Not more than 16 years (should not be born before December 31, 2008, that is, should be born after 31/12/2008)
b.	CIC Class 9	Last qualifying certificate from any recognised Board	Not more than 14 years (should not be born before December, 31 2010, that is should be born after 31/12/2010)

3. The application should be filled up and submitted online along with a Registration Fee of Rs. 1,000/- to proceed with the application process. Please have scanned copies of the following documents ready for uploading during the registration process:

- a) Fresh passport-size photos of the applicant and both parents (taken professionally in a studio, not taken more than 3 months before the date of submission of application)
- b) Address Proof
- c) Birth Certificate
- d) Aadhaar Card of the child
- e) ID and Address Proof of both parents
- f) Marks Statement of Class 10 Board Examination (as soon as it is available)/Model Examination
- g) Annual Income Proof (Salary slip and last IT Return) of both parents
- h) Original Letter of Membership from church (Catholic/Protestant/Orthodox) (if applicable)
- i) Caste Certificate (if applicable)
- j) Original Letter of Membership from Anglo Indian Guild (if applicable)
- k) Passport with Visa (only for those students who hold foreign citizenship)
- l) Certificate of Divorce (if single parent)
- m) Certificate of Adoption (if applicable)
- n) Disability Certificate/Assessment (if applicable)

4. On completion of the registration process, a soft copy of the online application will be sent to your email address. (Please check your junk/spam folder also). Filling up of wrong information online or failure to submit relevant documents to corroborate the information may result in the application being summarily rejected.

5. Selected Candidates will be called for interviews in the last week of April 2025. This will be intimated through WhatsApp and email. The candidate should be present with both the parents and all original documents/attested copies of the documents mentioned above. If selected, admission for Class CIC 9/provisional admission for Class CIC 11 will take place on the payment of the annual fees (Admission Fees + Tuition Fee). Annual fees are to be paid within two days of completion of the interview.

6. Confirmation of admission will be on the payment of the annual fee for selected candidates for CIC 9. Final admission will be confirmed for CIC 11 candidates, on the submission of the Class 10 Board marks sheet/certificate with PASS. Initially, provisional admission to CIC 11 will be granted. A letter confirming the admission will be issued after payment of the entire annual fees.

7. The following original documents should be submitted at the time of confirmation of admission:

- a. Self-Attested Statement of Marks (last class passed) (COPY)/Class 10 Board Pass Certificate (for Class CIC 11) (COPY)
- b. Official Transfer Certificate (ORIGINAL)
- c. Conduct Certificate (ORIGINAL)/Reference Letter from the Principal of the previous school/Elder of the church or community (in case of Home Schoolers)

8. Commencement of Classes: Classes for newly-admitted students will commence on **Wednesday June 4, 2025**. Classes on full working days for the CIC will be from 8:00 a.m. to 2:40 p.m., Monday to Friday. Additional classes may be held on Saturdays with prior information.

9. Refund of Fees:

- a. If the candidate for CIC 11 has been unable to pass the Class 10 Board Examination 2025, the provisional admission will be cancelled and 90% of the Admission Fee will be refunded.
- b. If the candidate chooses to withdraw from the programme for any other reason,
  - i. Within 5 days of the declaration of the Board results, 70% of the Admission Fee and 100% of the Tuition Fee will be refunded.
  - ii. Thereafter till the date of commencement of classes for Class 11, 50% of the Admission Fee and 100% of the Tuition Fee will be refunded.
  - iii. From the date of commencement of classes for 5 working days thereafter, 70% of the Tuition Fee will be refunded and no refund of the Admission Fee will be made.
  - iv. After 5 working days of Class 11, no refund will be made.

10. The school does not accept any donations either directly or indirectly.

11. Recommendation letters will NOT be entertained.

12. Enquiries over the telephone will NOT be entertained. For any enquiry, please send an email to [cic.admission@clarencehighschool.in](mailto:cic.admission@clarencehighschool.in)

13. We regret to inform you that the presence of a sibling in the school does not guarantee admission.

14. Students are required to attend school with utmost regularity during the school term. No allowances will be made for any reason.

15. DECLARATION:

- I/We wholeheartedly agree to abide by the rules and regulations of the School.
- I/We affirm that we will not do anything prejudicial to the interests of the School.
- Privilege of Admission: I/We understand that admission to Clarence High School is a privilege and my/our child has been granted admission in preference over several other applicants despite the limited number of seats available.
- Commitment to Academic Year: I/We have carefully considered the admission offer and commit that our child will complete at least one full academic year upon completion of the admission process. In case of withdrawal, tuition fee for the academic year will be forfeited.
- Withdrawal and Fee Forfeiture: I/We acknowledge that, in the event of withdrawing our child's admission due to any reasons including unforeseen circumstances, the admission fee will be forfeited.
- Fee Structure and Payment Commitment: I/We are fully aware of the fee structure for Clarence High School. We understand that the fees are subject to annual increases and confirm our ability to pay the fees on time without requesting any concessions.
- I have read and understood the declaration given and affirm my consent to the same.