

CLARENCE HIGH SCHOOL

PRELIMINARY INFORMATION REGARDING THE ISC COURSE [CLASS XI - 2024-2025]

Application Form for admission to Class 11 is open from **February 1, 2024**

1. Please note that the ISC Syllabus is followed in Clarence High School, not PUC or CBSE.
2. The streams provided at Clarence High School along with the Electives are as follows:

Streams	Mandatory	Elective 1 (Pick ONE)	Elective 2 (Pick ONE)
Science	English Physics Chemistry	Mathematics Psychology Home Science	Electricity & Electronics Biology Computer Science Economics
Commerce	English Accounts Commerce	Mathematics Psychology Home Science	Computer Science Economics Political Science
Humanities	English Elective English History	Psychology Home Science	Computer Science Economics Political Science

3. Provisional Admission to Class 11 will be finalised based on the following criteria:

- a. Results of Model Examination and Board Examination 2024
- b. PASS CERTIFICATE awarded by the Council for Class 10.

4. Application Forms will be available online from **February 1, 2024**. Hard copies of the application are no longer provided. The application should be filled up online and submitted online. When you submit the form online, a Registration Fee of Rs. 500/- will also have to be paid online. The soft copy of the submitted online application will automatically be sent to your email address (only on gmail account. Please check your junk/ spam folder also).

5. A print-out of the completed Application Form should be taken, by clicking on the Link and fee paid receipt that will be received in your registered email. The printed Application Form along with all the documents should be submitted at the Front Office of the school. The Front Office staff will issue an acknowledgement for the application submitted.

6. On the basis of the results of Model Examination, candidates will be called for the first round of interview on **February 14 and 15, 2024** and based on vacancy in the **second week of April 2024**. The candidate should be present with both the parents and all original documents. If selected, Provisional Admission for Class 11 will take place on the payment of Admission Fees. .

7. Refund of Fees:

- a. If the candidate was not able to pass the ICSE Board Examination 2024, the admission will be cancelled and 90% of the Admission Fee will be refunded.
- b. If the candidate chooses to withdraw from the program for any other reason,
 - i. Before June 3, 2024, 50% of the Admission Fee will be refunded and 100% of Tuition Fees.
 - ii. From June 3, 2024 to June 10, 2024, 70% of Tuition Fees will be refunded and no refund of Admission Fee.
 - iii. After June 10, 2024, no refund.

8. Attested copies of the following documents should accompany the printed Application Form (in the following order mandatorily)
- Passport-size photos of the applicant and both parents (taken professionally in a studio)
 - Address Proof
 - Birth Certificate
 - Attested Photocopy of Class 10 Model Examinations (Marks Statements)
 - Copy of Passport with Visa (only for those students who hold foreign citizenship)
 - Annual Income Proof of both parents
9. Confirmation of Admission: This will take place 2 days after the ICSE results are declared. After the payment of Annual Tuition Fees, the confirmed Admission Letter will be issued.
10. The following original documents should be submitted at the time of confirmation of admission:
- Self-Attested Internet Statement of Marks from Digi Locker for Class 10 ICSE Examination 2024] with the statement, "Downloaded from _____ (name of website) on _____ (date).
 - Official Transfer Certificate (ORIGINAL)
 - Conduct Certificate (ORIGINAL)
11. The school does not accept any donations either directly or indirectly.
12. Recommendation Letters will NOT be entertained.
13. Enquiries over the telephone will NOT be entertained. For any enquiry, please send an email to isc.admission@clarencelhighschool.in
14. We regret to inform that presence of a sibling in the school does not guarantee admission, due to the large number of applications.
15. Students are required to attend school with utmost regularity during school term. No allowances are made for any reasons.
16. DECLARATION:
- We wholeheartedly agree to abide by the rules and regulations of the school, including the DRESS CODE.
 - We affirm that we will not do anything that is prejudicial to the interest of the school.

