

## CLARENCE HIGH SCHOOL

### PRELIMINARY INFORMATION REGARDING THE ISC COURSE [CLASS XI – 2022-2023]

**Application form for admission to Class 11 is open from January 1, 2022**

1. Please note that the ISC Syllabus is followed in Clarence High School, not PUC or CBSE.
2. The streams provided at Clarence High School along with the **Electives** are as follows:

Streams	Mandatory	Elective 1 (Pick ONE)	Elective 2 (Pick ONE)
Science	English Physics Chemistry	Mathematics Psychology Home Science	Electricity & Electronics Biology Computer Science Economics
Commerce	English Accounts Commerce	Mathematics Psychology Home Science	Computer Science Economics Political Science
Humanities	English Elective English History	Psychology Home Science	Computer Science Economics Political Science

3. **Provisional admission to Class 11** will be finalised based on the following criteria:
  - a. Results of Semester 1 Board Examination and Semester 2 Offline Model Examination.
  - b. PASS CERTIFICATE awarded by the Council for Class 10.
4. **Fees:**
  - a. Admission Fees: Rs. 35,000/- (one time)
  - b. Annual Tuition Fees: Rs. 75,000/- (payable in full)
5. Application Forms will be available online from **January 1, 2022**. Hard copies of the application are no longer provided. The application should be filled up online and submitted online. When you submit the form online, a Registration Fee of Rs. 500/- will also have to be paid online as processing charges. The soft copy of the submitted online application will automatically be sent to your email address (please check your junk/spam folder also).
6. A print-out of the completed Application Form should be taken, by clicking on the Link and fee paid receipt that will be received in your registered email. The printed Application Form along with the following documents should be submitted at Gate #1 of the School (Pottery Road), **at the earliest**. The Security Officer will issue an acknowledgement for the application submitted.
7. Based on the results of semester 1 board exam and semester 2 offline model exams, candidates will be called for an interview from the second week of April 2022. Candidates who have not attached their semester 2 offline model exam, since it is in progress, kindly attach the same at the earliest by mail to [isc.admission@clarencehighschool.in](mailto:isc.admission@clarencehighschool.in) with the following:
  - Name of the candidate:
  - Stream chosen :
  - Elective 1 :
  - Elective 2 :The candidate should be present with both the parents and all original documents. If selected, provisional admission for Class 11 will take place on the payment of Admission Fees and Full Tuition Fees .

**8. Refund of Fees:**

- a. If the candidate was not able to pass the ICSE Board Examination, the admission will be cancelled and 90% of the Admission Fee will be refunded.
  - b. If the candidate chooses to withdraw from the program for any other reason,
    - i. Before May 31, 2022, 50% of the Admission Fee will be refunded and 100% of Tuition Fees.
    - ii. From June 1, 2022 to June 15, 2022, 70% of Tuition Fees.
    - iii. After June 15, 2022, no refund.
9. Attested copies of the following documents should accompany the printed Application Form (in the following order mandatorily)
- a. Passport-size Photos of the Applicant and both parents (taken professionally in a studio)
  - b. Address Proof
  - c. Birth Certificate
  - d. Attested Photocopy of Class 10 Model Examinations ( Offline ) Marks Statements
  - e. Copy of Passport with Visa (only for those students who hold foreign citizenship)
  - f. Annual Income Proof of both parents
10. **Confirmation of Admission:** This will take place 2 days after the ICSE results are declared. The confirmed Admission Letter will be issued at this time.
11. The following original documents should be submitted at the time of confirmation of admission:
- a. Self-Attested Internet Statement of Marks from Digilocker for Class 10 [ICSE Examination **2022**] with the statement, "Downloaded from \_\_\_\_\_(name of website) on \_\_\_\_\_(date).
  - b. Official Transfer Certificate (ORIGINAL)
  - c. Conduct Certificate (ORIGINAL)
12. At least **one parent** must accompany the candidate for the interview.
13.
  - a. The School does not accept any donations either directly or indirectly.
  - b. Recommendation letters will NOT be entertained.
  - c. Enquiries over the telephone will NOT be entertained. For any enquiry, please send an email to [isc.admission@clarenceschool.in](mailto:isc.admission@clarenceschool.in)
  - d. We regret to inform that presence of a sibling in the School does not guarantee admission, due to the large number of applications.
14. Students are required to attend school with utmost regularity during school term. No allowances are made for any reasons.
15. Policies of the School:
- A. Clarence High School provides sound moral and spiritual instruction, in addition to the academic knowledge, in order for the students to become a good and useful citizen of India and the world. Such instruction is given through the study of the **Bible**. Only those parents and students who have no objection to this need apply. The possession of the Bible and Hymn Book and attendance at the Morning Assemblies and Scripture Classes are mandatory.
  - B. The parents and student must wholeheartedly agree to abide by the rules and regulations of the school, including the DRESS CODE. No leniency will be permitted in this matter.
  - C. The parents and student must affirm that they will not do anything that is prejudicial to the interest of the school.