

CLARENCE HIGH SCHOOL

PRELIMINARY INFORMATION REGARDING THE ISC COURSE [CLASS XI – 2023-2024]

Application form for admission to Class 11 is open from January 5, 2023

1. Please note that the ISC Syllabus is followed in Clarence High School, not PUC or CBSE.
2. The streams provided at Clarence High School along with the Electives are as follows:

Streams	Mandatory	Elective 1 (Pick ONE)	Elective 2 (Pick ONE)
Science	English Physics Chemistry	Mathematics Psychology Home Science	Electricity & Electronics Biology Computer Science Economics
Commerce	English Accounts Commerce	Mathematics Psychology Home Science	Computer Science Economics Political Science
Humanities	English Elective English History	Psychology Home Science	Computer Science Economics Political Science

3. Provisional admission to Class 11 will be finalised based on the following criteria:
 - a. Results of Model Examination and Board Examination
 - b. PASS CERTIFICATE awarded by the Council for Class 10.
4. **Fees:**
 - a. Admission Fees: Rs. 35,000/- (one time)
 - b. Annual Tuition Fees: Rs. 80,000/- (payable in full)
5. Application Forms will be available online from **January 5, 2023**. Hard copies of the application are no longer provided. The application should be filled up online and submitted online. When you submit the form online, a Registration Fee of Rs. 500/- will also have to be paid online as processing charges. The soft copy of the submitted online application will automatically be sent to your email address (**only on Gmail account please check your junk/spam folder also**).
6. A print-out of the completed Application Form should be taken, by clicking on the Link and fee paid receipt that will be received in your registered email. The printed Application Form along with the following documents should be submitted at the front office and collect an acknowledgement for the application submitted.

7. On the basis of the results of model exams, candidates will be called for the second round of interview on **March 30 & 31, 2023**. Based on vacancies after the second round, other rounds of interviews will be scheduled. The candidate should be present with both the parents and all original documents. If selected, provisional admission for Class 11 will be provided. The Admission will be confirmed only after the declaration of the Class 10 results and the payment of Admission Fees and Full Tuition Fees.
8. **Refund of Fees:**
 - a. If the candidate was not able to pass the Class 10 Examination, the admission will be cancelled and 90% of the Admission fee will be refunded.
 - b. If the candidate chooses to withdraw from the program for any other reason,
 - i. **Before June 5, 2023, 100%** of the Admission Fee will be refunded and 100% of Tuition Fees.
 - ii. **From June 5, 2023 to June 12, 2023, 70%** of Tuition Fees will be refunded and no refund of Admission fee.
 - iii. **After June 12, 2023, no refund.**
9. Attested copies of the following documents should accompany the printed Application Form (in the following order mandatorily)
 - a. Passport-size Photos of the Applicant and both parents (taken professionally in a studio)
 - b. Address Proof
 - c. Birth Certificate
 - d. Attested Photocopy of Class 10 Model Examinations (Marks Statement)
 - e. Copy of Passport with Visa (only for those students who hold foreign citizenship)
 - f. Annual Income Proof of both parents
10. **Confirmation of Admission:** This will take place 2 days after the ICSE results are declared. The confirmed Admission Letter will be issued at this time.
11. The following original documents should be submitted at the time of confirmation of admission:
 - a. Self-Attested Internet Statement of Marks from Digi locker for Class 10 **[ICSE Examination 2023]** with the statement "Downloaded from _____ (name of website) on _____ (date)."
 - b. Official Transfer Certificate (ORIGINAL)
 - c. Conduct Certificate (ORIGINAL)
12. At least **one parent** must accompany the candidate for the interview.
13. The school does not accept any donations either directly or indirectly.
14. Recommendation letters will **NOT** be entertained.

15. Enquiries over the telephone will NOT be entertained. For any enquiry, please send an email to isc.admission@clarencehighschool.in
16. We regret to inform that presence of a sibling in the school does not guarantee admission, due to the large number of applications.
17. Students are required to attend school with utmost regularity during school term. No allowances are made for any reasons.
18. DECLARATION:
- We wholeheartedly agree to abide by the rules and regulations of the school, including the DRESS CODE.
 - We affirm that we will not do anything that is prejudicial to the interest of the school.

Jerry George Mathew
PRINCIPAL
CLARENCE HIGH SCHOOL

